

## **NORTHWEST FESTIVAL HOSTING GROUP (NFHG)**

### **ORGANIZATION PURPOSE:**

To promote Member Festivals via information and resource sharing between group members and to enhance the quality and attendance level of festival events.

### **CURRENT MEMBERSHIP:**

Each of the following (numbers 1 through 13) is one official delegation: 1)Puyallup Valley Daffodil Festival; 2)Wenatchee Applarians & Apple Blossom Festival; 3)Port Townsend Rhododendron Festival; 4)Spokane Lilac Festival; 5)New Westminster Hyack Festival; 6)Portland Royal Rosarians; 7)Tillamook Ambassadors; 8)Olympia Lakefair Capitalarians; 9)Seattle Seafair Commodores; 10)Astoria Regatta; 11)Leavenworth Royal Bavarians & Autumn Leaf Festival; and, 12)Issaquah Salmon Days Salmbassadors; 13) Marysville Strawberry Festival.

### **OPERATION:**

#### **Section 1. Membership:**

##### A. Membership is limited to:

1. Organizations which provide a festival which includes a parade and a festival packet.
2. Festivals located within Washington, Oregon, Idaho or British Columbia.
3. Organizations which provide a float, marching unit and/or other parade unit which may include, but is not limited to, a motorized vehicle with proper adornment that features the executive officer, or designee, of the organization to participate in the festival of other members.

##### B. New Member Application Procedure:

1. Send a letter to NFHG through one of the existing members stating an intention to apply for full membership.
2. Make a presentation at an annual meeting of NFHG regarding how the required elements of a member festival will be met.

##### C. Factors for acceptance of new member festival:

1. Festival will not occur on the same dates as a current NFHG member festival.
2. Parade and a festival packet must be available and include at least:
  - a. A function at which the official representatives of the visiting NFHG festivals are publicly recognized,
  - b. A presentation of your festival emblem to each of the official representatives of the NFHG festivals,
  - c. An opportunity for each member festival to promote participation in their festival,
  - d. A festival gift for each of the visiting NFHG official festival representatives.

3. Acceptance of the new member will be by simple majority vote of the voting delegates of the NFHG present.
  - a. 2 votes will be given to each of the existing member delegations present.
  - b. The vote will be taken at the annual January meeting of the NFHG following the new member applicant festival and packet year.

**Section 2. Official Member Delegation Responsibilities:**

- A. Send representatives to the annual meeting of the NFHG.
- B. Provide a float, marching unit and/or other parade unit which may include, but is' not limited to, a motorized vehicle with proper adornment that features the executive officer, or designee, of the organization to participate in the festival of the other members.
- C. Send an official festival representative (preferably the President or appointee) to each member festival.
- D. Provide a hosting packet for their festival. E. Promote attendance at all of the member festivals.

**Section 3. Membership Meetings:**

- A. An annual meeting of NFHG will be held in January each year.
- B. The annual meeting will serve at least six purposes:
  1. Review of existing policies and procedures of NFHG.
  2. Review and critique of the previous years' festival parades and packets.
  3. Preview the upcoming festival year.
  4. Set the location for the annual meeting to occur three years hence.
  5. Consider new festivals for membership.
  6. Conduct workshops on hosting/festival' activities so as to foster and promote the growth and vitality of NFHG member festivals.
  7. Conduct any new business that may be presented before NFHG.
- C. Voting -Each official delegation will have two votes and each festival shall designate which of their attendees will cast those votes.
- D. Participation - Any individual member of a NFHG festival may, upon payment of appropriate registration fee, attend the annual meeting.

**Section 4. Policies and Procedures:**

- A. These enumerated policies and procedures will serve as guidelines for both existing and for new member candidate festivals.
- B. Policies and procedures can only be amended and adopted at the annual meeting of NFHG by a simple majority of the voting members present.

## **Section 5. Sanctions:**

- A. Member groups who fail to meet the requirements of membership may be removed from NFHG.
- B. At the meeting in January, if the annual review of a member group activity indicates non-compliance with the policies and procedures of NFHG that member group will be notified, in writing, of the items of non-compliance after a simple majority of the voting members present.
- C. The following year at the annual January meeting, a vote by simple majority will be taken to keep the group, or remove it as a member of NFHG, depending on its corrections of deficiencies.
- D. Reinstatement of a past member will be considered only after meeting all criteria for "New Member Application Procedure."
- E. Any member may request to withdraw from NFHG by presenting a letter of withdrawal at the annual January meeting.

2001 NW Hosting Conference

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Revisions Approved by Conference Voting Members and updated by Sue Klobertanz on 1/20/02.